

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
December 13, 2017

The Board of Trustees of Vernon College met on Wednesday, December 13, 2017 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Norman Brints, Vice-Chairman, and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Irl Holt, Mrs. Anne Spears, and Mrs. Joanie Rogers. Absent was Mr. Bob Ferguson.

Others present were Dr. Dusty R. Johnston, President, and Deans Garry David, Joe Hite, and Jim Nordone. Also, present were Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Shana Drury, Associate Dean of Instructional Services; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Ivy Harris, ERP/SIS Coordinator; Mr. Daniel Brown, Campus Police; Dr. Mary Rivard, ADN Director; Ms. Jennifer Hatley, ADN Instructor; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Mrs. Mindi Flynn, General Ledger Accountant; and Ms. Mary King, Administrative Secretary to the President. Guests present were Mr. David Parkman of *Edgin, Parkman, Fleming & Fleming, PC*, and Mr. Payton McCormick of the *Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Pennington made the motion, seconded by Mr. Brints to approve the Consent Agenda containing the *Minutes of the November 8, 2017 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of November 30, 2017*. Mrs. Spears made the motion, seconded by Mrs. Rogers, to approve the report as presented. The motion carried unanimously.

Action Item B

Mrs. Spears made the motion, seconded by Mrs. Pennington to approve the *2016-2017 Audit Prepared by Edgin, Parkman, Fleming, and Fleming, PC* of Wichita Falls, Texas presented by David Parkman. The motion carried unanimously.

Action Item C

Mrs. Rogers made the motion, seconded by Mr. Brints to approve the *Action to Convey all of Vernon College's Interest in Certain Trust Properties to the City of Vernon* for use as a community garden. The motion carried unanimously.

Action Item D

Mr. Brints made the motion, seconded by Mr. Holt to approve the *Notice and Order of Trustee Election to be Conducted May 5, 2018* for the purpose of electing one trustee each with terms expiring May 2018 for Place #5 currently held by Mrs. Joanie Rogers, Place #6 currently held by Mr. Bob Ferguson, and Place #7 currently held by Mr. Irl Holt. The motion carried unanimously.

Action Item E

Mr. Holt made the motion, seconded by Mrs. Spears to approve the *Renovation of ADN Skills Lab on the Vernon Campus*. The Vernon College ADN program submitted and received a grant from the Texas Higher Education Coordinating Board thru the Nursing Innovation Grant Program for \$192,481 for a skills lab renovation project and equipment. The motion carried unanimously.

Action Item F

Mrs. Pennington made the motion, seconded by Mr. Holt to approve the *Agreement with the North Central Texas Community Health Care Clinic* to establish and operate a primary care clinic at the Vernon College Century City Center. The motion carried unanimously.

Action Item G

Mr. Holt made the motion, seconded by Mrs. Rogers to approve the *Vernon College 2018-2022 Strategic Plan* as presented by Mrs. Harkey. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Review of Public-Private Grant report – Dr. Johnston presented the Report of Public-Private Grants awarded to Vernon College since March 2009 through November 2017 with a total of \$10,460,789.00.

Review of 2016-2017 Institutional Effectiveness Plans Summary – Mrs. Harkey presented the review of the Institutional Effectiveness Plans Summary for 2016-2017.

Review of 2016-2017 Annual Action Plans Summary – Mrs. Harkey reviewed the 2016-2017 Annual Action Plans Summary.

SACSCOC update – Ms. Betsy Harkey reminded the Board that Vernon College is in the final stages of its SACSCOC Reaffirmation of Certification report. The report addresses 95 principles and a number of subprinciples. Assigned primary writers, along with writing teams, have been working tremendously hard in reviewing and editing. As the SACSCOC Liaison, Mrs. Harkey's responsibility is to gather the information from those teams and make a final review of those principles to make sure we represent Vernon College the best we can.

Annual Continuing Education Enrollment report – Mrs. Drury presented the 2016-2017 Summary for Continuing Education courses funded by the state and the CE personal enrichment classes for community service. She reviewed comparison charts by major programs, head count, contact hours, and total enrollment.

Athletic Scholarship Award Report – Dr. Johnston presented the Scholarship Award Report Summary for fall 2017 to give the Board an idea of what is spent for each of the budgeted programs.

Dr. Johnston presented the Reminder of Upcoming Events:

- (1) College Closed for the Holidays – Friday, December 15, 2017 12:00 noon
- (2) College Re-opens for Spring Semester – Tuesday, January 2, 2018
- (3) Faculty Return/All Employee Professional Development – Monday, January 8, 2018
- (4) January Board of Trustees Regular Meeting – Vernon campus – Wednesday, January 10, 2018
- (5) Classes Begin – Tuesday, January 16, 2018
- (6) Vernon College Foundation Quarterly Board Meeting–Vernon/Wichita Falls via Teleconference - Thursday, January 18, 2018
- (7) TCCTA Conference – Dallas, TX – March 1-3, 2018

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mrs. Rogers made the motion, seconded by Mr. Holt to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 Personnel Information Sheet. The motion carried unanimously.

A. Employment

1. Rheasa Onder, Classified II, Faculty Assistant – ADN CCC, effective November 27, 2017 with a salary of \$26,620.

Closed Session: Mr. Holt made the motion, seconded by Mrs. Rogers to go into closed session at 12:55 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Open Session: Mr. Brints made the motion, seconded by Mrs. Spears, to reconvene at 1:13 p.m. in open session. The motion carried unanimously.

No Action

There being no further business Mr. Brints made the motion, seconded by Mr. Holt to adjourn the meeting at 1:15 p.m. The motion carried unanimously.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary